



THE APPEALS COMMITTEE – TERMS OF REFERENCE

Meetings – meetings will take place when required.

Constitution – Three Members in total – members must comprise solely those Cllrs not forming the Personnel Committee. Three members shall constitute a quorum.

No Committee meetings are open to the public and press due to the confidential nature of business to be transacted.

Non-Committee members may not attend the Committees meetings.

The Appeals Committee has no delegated authority and can only make recommendations to Council.

Responsibilities – To consider evidence or gather further evidence.

The Committee is responsible for:

- Considering and deciding whether individual appeals have established grounds for appeal according to the disciplinary or grievance procedures.
- To gather further evidence at appeal committee hearings and to decide on the basis of that information, whether an appeal should be upheld or rejected.

Other responsibilities:

- Liaising with the Unitary Authority on matters pertaining to the Committee.
- Liaising with the police and other outside bodies on matters pertaining to the Committee.