

ARLESEY TOWN COUNCIL

Regulations Concerning Memorials in Arlesey Town Council Cemetery and Garden of Rest

1 Memorials may not be made of Bath, Caen or other soft stone. Cramps and dowels used in their construction must only be of stainless steel or non-ferrous metal. The materials and workmanship must be to the satisfaction of the Council.

2 The following memorials are permitted:

In the **Nightingale, Wren** and **Lark** Sections of the Cemetery:

- a** A memorial stone not exceeding 3ft in height and 2'6" in width.
- b** A joint or bridging memorial stone situated centrally over 2 adjacent plots not exceeding 3ft in height and 5ft in width.
- c** A monument not exceeding 3 ft in height and 2'6" in width and 12" in depth for a single plot.
- d** A monument in the form of a vase not exceeding an overall height of 1'6".

In the **Chaffinch, Skylark** and **Jay** Sections:

The only memorial in the Chaffinch, Skylark and Jay sections is a flat plaque measuring 24" x 18" If you wish to place flowers it will be necessary to purchase an interment plaque with an integral vase. No additional vases are allowed.

In the **Dove Section (Garden of Rest)**:

The only memorial in the Dove Section is a flat plaque measuring 15" x 12". If you wish to place flowers it will be necessary to purchase an interment plaque with an integral vase. No additional vases are allowed.

3 **Arlesey Town Council Cemetery** is a lawned cemetery and therefore please note that:

a Wreaths/floral tributes/plants may, at all times, only be placed on the memorial stone/plaque or on the raised paved areas, except as regulation b listed below.

b No wreaths/floral tributes/plants or any other item to be placed on the grassed area in front of or surrounding a memorial or plaque, except at the time of the interment and for a period from 18 December to 6 January when the grass is dormant. (Please ensure that anything of value is removed prior to the removal date as the Town Council cannot be held responsible for any losses). Any wreaths/floral tributes/plants left on the grassed area will be removed after this time.

In order that birthdays and anniversaries can be commemorated – a paved area is situated in the main cemetery and garden of rest, where floral tributes may be placed. Please remove after a suitable time (see regulation 11) in order that there is sufficient space for all to use these areas.

c There are no kerb stones or garden areas. No planting is allowed in front, to the side or behind the memorial, monuments or plaques.

d The Town Council reserves the right to remove any item that they consider to be detrimental to the upkeep of the Cemetery.

4 Applications for the erection, re-erection and removal of memorials must be made to the Clerk of the Council.

5 **Three day's notice in writing must be given to the Clerk of the Council before any work relating to memorials is carried out at the Cemetery.**

6 Memorials and all materials for placing them and materials for removing or performing any work upon them at the cemetery must be assembled and made ready before the admission of the contractors to the Cemetery. Contractors must provide their own tools, planks and other equipment required by them. Workmen must not be present at the Cemetery before 9.00 am or after 4.00 pm and not at all on weekends and Bank Holidays in any year. All work must be performed as expeditiously as possible. Contractors must remove their tools and all other equipment brought to the Cemetery forthwith upon completion of the work.

7 All damage to the Council's property or to other monuments caused by the bringing in, use or taking out of materials by a contractor or other person or by his negligence or that of his workmen, must be made good by that contractor or other person, to the satisfaction of Arlesey Town Council.

8 The Council will not be responsible in any way, however, for damage to or loss of memorials.

9 Whenever an existing grave space needs to be re-opened for a further burial to take place, the Council reserves the right to place removed earth on an adjacent plot or grave. The Council will cause the earth to be removed as soon as possible after the burial.

10 Any person to whom a right to place and maintain a memorial or a right to put an additional inscription on a memorial has been granted must:

a At his expense before the memorial is placed in the Cemetery cause to be cut, embossed or marked thereon, on a visible position in not less than one inch numbers, the number of the grave space where it is to be placed which number is to be found on the plan of the Cemetery at the Council's Offices.

b At his/her expense and that of his/her estate thereafter maintain the memorial in a safe and secure condition and indemnify the Council against all claims, demands proceeding or persons injured because of the unsafe condition of the memorial.

11 The Council reserves the right to remove faded flowers, vases, bottles, tins or any object which, in their opinion, are objectionable or unsightly. The public must deposit all litter or faded flowers in the receptacles provided for this purpose.

12 A memorial stability test shall be carried out at least every 5 years, those failing the test shall be labelled as such and every effort will be made to contact the lessee of the ERoB and they shall arrange for certified stonemason to make good any repairs required to stabilize said headstone.

13 The Council have the powers under the Local Authorities Cemeteries Order, 1977, to take action which is necessary to remove danger which arises by reason of the condition of a memorial, or deal with it in any way to ensure the proper management and control of the Cemetery.

Note: The Council, as a burial authority, have further powers relating to gravestones and other memorials under the Local Authorities Cemeteries Order, 1977.