



Scan for Agenda
Attachments

A Meeting of ARLESEY TOWN COUNCIL will be held in the Village Hall, Arlesey on Tuesday 23rd June 2026 at 7.00pm.

All members: - Cllrs Arkle, Hamilton, Hooker, Spoor, Stevenson, Burrows and Thomas are hereby summoned to attend for the purpose of considering and resolving the business to be transacted.

Mrs Janet Bailey
Town Clerk

AGENDA

26/033 APOLOGIES FOR ABSENCE (*Local Government Act 1972 Sch12 para40*)

26/034 DECLARATIONS OF INTEREST AND DISPENSATIONS (*Localism Act 2011 ss 31 & 33*)

(Members of the Council are invited to disclose any personal interest or personal and pecuniary interests they may have in any items on the agenda for this meeting in accordance with the Council's Code of Conduct for Members)

003.1 To receive declarations of interest from councillors on items on the agenda.

003.2 To receive written requests for dispensations for disclosable pecuniary interests.

003.3 To grant any requests for dispensation as appropriate. A request for dispensation must be made on an individual basis.

26/035 CHAIRMAN'S ANNOUNCEMENTS- *For Information only– taken as read.*
Go to www.centralbedfordshire.gov.uk/news/news.aspx for latest news for Central Bedfordshire

26/036 OUTSIDE BODIES REPRESENTATIVE REPORTS- Members to receive reports on

- Glebe Meadow Management
- Any other outside bodies reports available

26/037 CRIME FIGURES– Members to receive crime figures for May 2026. (attached)

26/038 PUBLIC PARTICIPATION ***Standing Orders will be suspended at this point and re-instated before proceeding to the next agenda item*** – Public participation up to a maximum of 15 minutes. Members of the public wishing to address the Council should note that that they must advise the Council before 12 noon on the day before the meeting both of their wish to participate and their topic. All participants are restricted to a maximum of five minutes. Residents to note: names of speakers may be included in the Formal Minutes and published.

26/039 MINUTES OF PREVIOUS MEETINGS

To consider and approve the minutes of the Extra-Ordinary meeting of the Town Council held 2nd June 2026 as a true record of proceedings. *(attached)*

26/040 REPORTS FROM CENTRAL BEDFORDSHIRE COUNCIL REPRESENTATIVES

To receive reports from Ward Councillors

26/041 PLANNING APPLICATIONS & ISSUES

041.1 **CB/26/01511/SDOC: Phases 3 & 4 Land rear of 155-229 High Street, Arlesey**
Proposal: Discharge of Section 106 agreement obligations attached to planning permission CB/22/04720/FULL & CB/25/03728/VOC (Erection of 146 dwellings, access, parking, amenity space, drainage basin and other associated works, including provision of Arlesey relief Road) Discharge (Required to do so by Schedule 1, part 3, Paragraph 1.3)

Response by: 24th June 2026

041.2 **CB/26/01491/FULL: 18 Glebe Avenue, Arlesey SG15 6UP**
Proposal: Erection of two storey rear extension and alterations to window and doors.
Response by: 6th July 2026

041.3 **Planning Applications Refused/Granted** –Members to note decisions on applications as of 18th June 2026 *(attached)*

26/042 FINANCE REPORTS

042.1 **Income and Expenditure May 2026 - For Information Only – For Information Only**
To acknowledge receipt of a report of year-to-date Income and Expenditure up to 31st May 2026, compared to 2025/26 budget (month 2). *(attached)*

042.2 **Balance Sheet as of 31st May 2026 - For Information Only**
To acknowledge receipt of the Balance Sheet as of 31st May 2026 (month 2). *(attached)*

042.3 **Accounts for Payment**
To acknowledge accounts to be paid June 2026 as presented.

26/043 FINANCE & GENERAL PURPOSES MATTERS

043.1 **Internal Auditors Report-** (In support of Page 3 of Annual Return) – Members to acknowledge receipt, note report content, consider recommendations. and approve as presented. *(attached)*

043.2 **Unaudited Annual Governance Statement (Section 1)** – Members to consider Clerk's briefing/recommendation as to a response to each of the Governance Statements contained within Section 1 of the unaudited Annual Governance & Accountability Return. *(attached)*

043.3 **Unaudited Accounting Statements (Section 2) year ended 31st March 2026** – Council to consider and approve together with 'Notes to External Auditor' providing Explanation of Significant Variances, Bank Reconciliation and Explanation of Differences between boxes 7 and 8, as required by Forvis Mazars. *(attached)*

- 043.4 **External Audit** - Members to approve preferred option for amending errors found by External Auditor:
- i) Auditor to return form to Clerk to correct – charge for this option
 - ii) Accepting a qualification of Auditor opinion at AGAR Section 3 - no charge.
- 043.5 **Notice of Exercise of Public Rights** - Members to acknowledge and approve commencement of statutory 30day period from Thursday 25th June 2026 through to Wednesday 5th August 2026 and that publication onto the Town Council website will occur on 24th June 2026.
- 043.6 **Model Publication Scheme** - Members to review and adopt updated Publication Scheme using v3 template. *(attached)*
- 043.7 **Review of Delegations** - Members to review and approve delegations in place for Town Clerk. *(attached)*
- 043.8 **General Reserve** – Members to consider proposal to reduce the General Reserve currently held to nearer the 3 months recommendation within proper practices. *(attached)*
- 043.9 **Insurance Policy Schedule Review and approval 26/27**– Members to conduct insurance policy schedule review to assess suitability of levels of cover contained therein prior to renewal date. *(attached)*
- 043.10 **Institute of Cemetery and Crematorium Management Membership Renewal** – Members to consider renewal of institute membership in the sum of £110. *(attached)*
- 043.11 **S106 Public Open Space Adoption** – Members to consider submitting a formal letter to Central Bedfordshire Council requesting support and actively pursue inclusion of Town Council adoption of PoS and play areas within new developments as preferred option over management companies and consider commuted sum calculation methods to be used.
- 043.12 **Grants Policy and Procedure Review** – Members to review and approve financial assistance policy and procedure as presented. *(attached)*

26/044 PUBLIC LANDS & HIGHWAYS MATTERS

- 044.1 **Community Benches** - Members to consider quotes received for installation only of benches throughout Arlesey as part of ongoing project. *(attached)*
- 044.2 **Projects 2026/27** – Members to consider short, medium and long-term project proposals and budget availability. *(attached)*
- 044.3 **Christmas Tree Proposal** – Members to consider a proposal from Cllr Arkle regarding potential additional parish Christmas tree.
- 044.4 **Cemetery Railings** – Members to consider Cllr Arkle proposal and spec for refurbishing cemetery railings and consider seeking external quotations.

26/045 PUBLIC RELATIONS MATTERS - No matters requiring discussion.

26/046 PERSONNEL MATTERS - No matters requiring discussion.

26/047 PUBLIC PARTICIPATION ON ITEMS ARISING FROM THIS EVENING'S MEETING

Date of next meeting: Town Council 21st July 2026.

-End of Agenda-