



Scan for Agenda & Attachments

11th September 2025

To: Members of the Council

A Meeting of ARLESEY TOWN COUNCIL will be held in the Village Hall, Arlesey on Tuesday 16th September 2025 at 7.00pm.

Mrs Janet Bailey
Town Clerk

AGENDA

- 25/054 APOLOGIES FOR ABSENCE** *(Local Government Act 1972 Sch12 para40)*
- 25/055 DECLARATIONS OF INTEREST AND DISPENSATIONS** *(Localism Act 2011 ss 31 & 33)*
(Members of the Council are invited to disclose any personal interest or personal and pecuniary interests they may have in any items on the agenda for this meeting in accordance with the Council's Code of Conduct for Members)
- 25/055.1 To receive declarations of interest from councillors on items on the agenda.
- 25/055.2 To receive written requests for dispensations for disclosable pecuniary interests.
- 25/055.3 To grant any requests for dispensation as appropriate. A request for dispensation must be made on an individual basis.
- 25/056 CHAIRMAN'S ANNOUNCEMENTS-** *For Information only– taken as read.*
- Amicus Trust named Chairman's Charity for Central Bedfordshire Council.
- 25/057 Crime Figures** – Members to receive crime figures for July and August 2025. *(attached)*
- 25/058 PUBLIC PARTICIPATION** *Standing Orders will be suspended at this point and re-instated before proceeding to the next agenda item* – Public participation up to a maximum of 15 minutes. Members of the Public wishing to address the Council to note that that they should advise the Council before 12 noon on the day before the meeting both of their wish to participate and may disclose their topic. All participants are restricted to a maximum of five minutes. Residents to note, names of speakers may be included in the Formal Minutes and published.
- 25/059 MINUTES OF PREVIOUS MEETINGS**
- To consider and approve the minutes of the Meeting of the Town Council held 15th July 2025 as a true record of proceedings. *(attached)*
- 25/060 CLERKS REPORT**– Members to receive a report from the Clerk on matters ongoing. *(attached)*
- 25/061 REPORTS FROM CENTRAL BEDFORDSHIRE COUNCIL REPRESENTATIVES**
- To receive reports from Ward Councillors
- 25/062 PLANNING APPLICATIONS & ISSUES**
- 25/062.1 **Planning Applications Refused/Granted** –Members noted decisions on applications as at 11th September 2025. *(attached)*

25/063 FINANCE REPORTS

- 25/063.1 **Income and Expenditure August 2025– For Information Only – For Information Only**
To acknowledge receipt of a report of year-to-date Income and Expenditure up to 31st August 2025, compared to 2025/26 budget (month 5) (attached)
- 25/063.2 **Balance Sheet as at 31st August 2025- For Information Only**
To acknowledge receipt of the Balance Sheet as at 31st August 2025. (month 5). (attached)
- 24/63.3 **Accounts for Payment** – To approve accounts to be paid September 2025 and receive copy of August 2025 accounts paid during summer recess.

25/064 FINANCE & GENERAL PURPOSES MATTERS

- 25/064.1 **2025/26 Precept Receipt of Final Instalment** – Members to acknowledge receipt of 2nd and final instalment of the council's precept from CBC in the sum of £176,118.00. Total precept received and claimed £352,236.
- 25/064.2 **Review of Effectiveness of Internal Controls** – Members to consider mid-year review of Effectiveness of Internal Controls.
- 25/064.3 **Christmas light purchase** - Members to consider and approve quote to purchase 7 ex-hire streetlamp Christmas light ball decorations, to extend the existing display. (attached)
- 25/064.4 **Bench Project Public Consultations-** Cllr Stevenson to provide an update from the in-person element of this consultation. Electronic responses to be collated and reported to council October 2025.
- 25/064.5 **Reserves Movements** – Members to consider proposed transfers to Ear Marked Reserves to reduce General Reserve help and "top-up" ring fenced sums for specific projects and create new EMRs for Environmental Projects and Youth Zone improvements.
- 25/064.6 **Chairmanship Training** – Members to consider attendance of Chairmanship training course 23rd October and 20th November 2025.
- 25/064.7 **Mid-Year Review of Risk** – Members to consider document provided by the Clerk, highlighting potential risks and existing/recommended practices to mitigate as far as possible.
- 25/064.8 **Institute of Cemetery and Crematorium Management (ICCM) Annual Membership** – Members to consider joining ICCM's annual membership scheme at a cost of £105. (attached)
- 25/064.9 **Repair Café Consultation** – The recent consultation received over 180 responses with a large majority supporting the initiative and 47 offers of assistance displaying various skills. Council to consider responses and how to proceed with the proposed initiative. (attached)

25/065 PUBLIC LANDS & HIGHWAYS MATTERS

- 25/065.1 **Street Planters** – Members to consider building and siting planters to the forecourt of the Women's Institute (WI) property to expand on street scene improvements and create definition between properties. WI have confirmed willingness to maintain planting. (attached)
- 25/065.2 **Allotment Composting Facility** – Members to consider options for creating composting areas within council's 2 allotment sites and quotations obtained. (attached)
- 25/065.3 **Allotment Handbook Amendment Regarding Water Use** – Members to approve amendment to allotment holder handbook to address current issue with excessive water consumption. (attached)
- 25/065.4 **Community Building Consultations and Workshops** – Members to consider delegation to formulate engagement methods and ideas for consultation workshops, conduct engagement sessions and collate information received, presenting findings to council once completed.
- 25/065.5 **Ramerick Gardens Community Space** – Members to consider historic resident use of open space and whether council support action to secure the future of the space for continued public use. (attached)

- 25/065.6 **Open Green Space Protection** – Members to consider and suggest areas of Public Open Space within the parish for potential inclusion for protection under Central Bedfordshire Council's Local Plan. (attached)
- 25/065.7 **Community Governance Review** – Members to consider proposal put forward by Fairfield Parish Council requesting a movement to the parish boundary as part of Central Bedfordshire Council's Community Governance Review. (attached)
- 25/065.8 **Youth Zone Enhancement** – Members to consider project proposal to enhance existing facilities for older youth within the Recreation Ground and submit an application under the Grassroots Innovation Fund to supplement resources available. (attached)
- 25/065.9 **Community Right To Bid (Localism Act 2011)** – Members to consider submitting an application to register the Women's Institute Hall as an Asset of Community Value securing Community Right to Bid in the eventuality that the property goes to market. (attached)
- 25/065.10 **Resident Concerns regarding High Street Parking** – Members to consider communication received from resident regarding danger of High Street parking. (attached)
- 25/065.11 **Community Litter Pick** – Members to consider co-ordination of an Autumn Community Litter Pick. Communications confirm scouts will attend and assist if the date is convenient and opportunity exists for a CALA Homes Community Pledge contribution of volunteers.
- 25/065.12 **West Drive** – Members to consider Cllr Stevenson proposal including future maintenance and insurance of BRCC benches along West Drive.

25/066 **PUBLIC RELATIONS MATTERS**- No matters requiring discussion.

25/067 **PERSONNEL MATTERS** – No matters requiring discussion.

25/068 **PUBLIC PARTICIPATION ON ITEMS ARISING FROM THIS EVENING'S MEETING**

25/069 **EXEMPT BUSINESS**

To resolve to exclude members of the public and press from the meeting under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 by reason of the confidential nature of the business on the grounds that this business relates.

Agenda item 25/070 - this business relates to this business relates to the business or financial affairs of the council and labour relations issues (Item 4: Annex B – Descriptions of Exempt Business/DCLG Open & Accountable Local Government).

25/070 **Staff Absence**- Members to be updated on staff absences.

Date of next meeting: Town Council 21st October 2025.

-End of Agenda-