

**Clerks Report on matters ongoing
@ 21st July 2025**

- **Allotment Composting areas**—Quotations for like for like recycled plastic modular provision and brick-built being to enable true project price comparison, consultation required with allotment holders once quotes considered. – Progressing/ONGOING
- **Defibrillators** – 3rd defibrillator and cabinet installed on lamp post near Jubilee Crescent. 4th location to be found, and defib/cabinet to be purchased, for Northern end of parish as communications with NISA were unsuccessful. ONGOING
- **Repair Café** – Community survey created ready to publish on social media/website/posters and Arlesey News in August. Responses to be collated and if supported and sustainable plans to be instigated to hold first pop-up event by Mid November 2025-ONGOING
- **Bench and aesthetic improvement project** – Public consultations planned over a three-week period in August, using different days of week and times of day, to attract as many participants as possible. Light refreshments to be provided. ONGOING
- **Council Action Plan** –Objectives and Action plan draft agreed. Plan to be adopted July 2025 and published. ONGOING.
- **Website updates** – work ongoing around other operational commitments. – ONGOING
- **Martyn's Law** – NALC checklist provided to assist: risk assessment updates; insurance provision and evacuation procedures, applying consideration of terrorism threat for public events and buildings. ONGOING
- **Tree whips from Woodland Trust** – Whips growing well awaiting planting in November 2025. ONGOING
- **West Drive** – Area cleared. Benches purchased by BRCC remain in Community Centre whilst BRCC finalise details of maintenance and insurance with CBC. ONGOING.
- **Resource Centre Service Level Agreement and Lease** – Meeting held with CBC's Head of Library Services to discuss expired lease and resolve anomalies with Service Level Agreement – S106 funding secured for revamp and self-service machine installation. Meeting scheduled for 24th July 2025. ONGOING
- **A507 bridge into Etonbury Wood** – Communications required with Etonbury and Pix Brook Academies to determine any concerns regarding safety of students accessing the school via this route. ONGOING
- **Community Centre External Notice Board** - Clerk to explore options for an additional external notice board designated for informing residents of how they can get involved in their local community. ONGOING
- **Christmas Lighting 2025/26** – Ex display items sourced quote to be considered July 2025. ONGOING
- **Resource Centre activities/groups** –Research work being conducted to increase use by small community groups needing a venue. ONGOING
- **Consultation events** scheduled to encourage resident participation in providing opinion to help steer budgeting and strategic direction of council for 2026/27. ONGOING

- **Community Building Public Participation** – Initial phase of consultation to be incorporated into Bench improvement project consultation in August with more specific interactive consultation in September. ONGOING
- **Biodiversity project** – Due to no feedback from Academies approached, communications to be held to explore potential collaborations with ACORN, scouting movement and Children’s Centre/Youth services. ONGOING.
- **Local Artist Exhibition** – 1st exhibition complete. Next artist contacted to create second display to begin September 2025. ONGOING
- **Stotfold Road Allotments** – fence repairs carried out and tap insulated. **COMPLETED**
Minor non-intrusive hedge work carried out to vegetation causing visual obstruction, impacting security with more severe cutting scheduled for end of bird nesting season. ONGOING
- **Asset inventory and organisation** – Project planned to create a more effective and efficient storage facility within the cemetery store and MUGA storage container as storage availability is under pressure and currently ineffective. ONGOING
- **Community Group Quiz Night** - Quiz event to be planned and advertised to
- **Staffing Review** - to begin in August, approaches made to research feasibility of Apprenticeships. ONGOING
- **Streetlamp planters** – Installed – **COMPLETED**
- **Planter for Arlesey Sign** – Built and planted up - **COMPLETED**