



Scan for Agenda  
Attachments

17<sup>th</sup> July 2025

To: Members of the Council

A Meeting of ARLESEY TOWN COUNCIL will be held in the Village Hall, Arlesey on Tuesday 22<sup>nd</sup> July 2025 at 7.00pm.

Mrs Janet Bailey  
Town Clerk

## AGENDA

- 25/037    APOLOGIES FOR ABSENCE** *(Local Government Act 1972 Sch12 para40)*
- 25/038    DECLARATIONS OF INTEREST AND DISPENSATIONS** *(Localism Act 2011 ss 31 & 33)*  
*(Members of the Council are invited to disclose any personal interest or personal and pecuniary interests they may have in any items on the agenda for this meeting in accordance with the Council's Code of Conduct for Members)*
- 25/038.1    To receive declarations of interest from councillors on items on the agenda.
- 25/038.2    To receive written requests for dispensations for disclosable pecuniary interests.
- 25/038.3    To grant any requests for dispensation as appropriate. A request for dispensation must be made on an individual basis.
- 25/039    CHAIRMAN'S ANNOUNCEMENTS-** *For Information only– taken as read.*
- Impressive Leighton Leisure and Community Centre tops out.
  - Have your say: Help shape the future of your local community.
  - Empowering young people to take the lead on climate action
  - Citizens Advice Arlesey Report 2024/2025
  - Don't lose your voice- residents in Central Bedfordshire urged to look out for their voter registration details form Central Bedfordshire
  - A year of impact: how the UKSPF is transforming Central Bedfordshire.
- 25/040    Crime Figures** – Members received crime figures for June 2025. *(attached)*
- 25/041    PUBLIC PARTICIPATION** *Standing Orders will be suspended at this point and re-instated before proceeding to the next agenda item* – Public participation up to a maximum of 15 minutes. Members of the Public wishing to address the Council to note that that they should advise the Council before 12 noon on the day before the meeting both of their wish to participate and may disclose their topic. All participants are restricted to a maximum of five minutes. Residents to note, names of speakers may be included in the Formal Minutes and published.
- 25/042    MINUTES OF PREVIOUS MEETINGS**
- To consider and approve the minutes of the Meeting of the Town Council held 17<sup>th</sup> June 2025 as a true record of proceedings. *(attached)*
- 25/043    CLERKS REPORT**– Members received a report from the Clerk on matters ongoing. *(attached)*
- 25/044    REPORTS FROM CENTRAL BEDFORDSHIRE COUNCIL REPRESENTATIVES**  
To receive reports from Ward Councillors

**25/045     PLANNING APPLICATIONS & ISSUES**

**25/045.1   CB/25/02001/FULL: 4 Little Close, Arlesey, SG15 6AB**

**Proposal:** Single storey side extension with roof lights, associated hard landscaping and construction of a detached rear garden room.

**Response by:** 7<sup>th</sup> August 2025

**25/045.2   Planning Applications Refused/Granted** –Members noted decisions on applications as at 17<sup>th</sup> July 2025.  
(attached)

**25/046     FINANCE REPORTS**

**25/046.1   Income and Expenditure June 2025– *For Information Only* – *For Information Only***

To acknowledge receipt of a report of year-to-date Income and Expenditure up to 30th June 2025, compared to 2025/26 budget (month 3).  
(attached)

**25/046.2   Balance Sheet as of 30<sup>th</sup> June 2025– *For Information Only***

To acknowledge receipt of the Balance Sheet as of 30<sup>th</sup> June 2025. (month 3).  
(attached)

**25/046.3   Accounts for Payment**

To acknowledge accounts to be paid July 2025 as presented.

**25/047     FINANCE & GENERAL PURPOSES MATTERS**

**25/047.1   Payments during August 2025 Recess** - Council to approve delegation of 2 members to verify and countersign August payments to meet contractual agreements: to be reported at next meeting.

**25/047.2   Remembrance Day 2025** – Members to consider purchase of 2x wreaths from Royal British Legion Poppy Appeal for a donation of £100as per budget allocation 2025/2026 Wreaths to be laid at war memorial and memorial copse.

**25/047.3   WPS Fleet insurance-** Members to consider renewal quotation for 2025-2026 for Town Council Vehicle.

**25/047.4   Christmas light purchase approval** - Members to consider and approve quote received to purchase of 4 new Christmas lights to extend display further throughout Arlesey.

**25/047.5   Data Protection Impact Assessment (DPIA)** – Members to consider adoption of DPIA in accordance with Internal Auditor recommendation.

**25/047.6   Cemetery Electricity supply-** Members to consider quotes received for electricity supply for cemetery as contract has now expired.

**25/047.7   Strategic Plan-** Members to receive and consider action plan and final version of strategic plan.     (attached)

**25/047.8   Bench Project Public Consultations-** Members to consider attendance at public consultations.

**25/047.9   Fiscal Management-** Council to reconsider position of retaining current account within Financial Service Compensation Scheme limit of £85,000.

**25/047.10   Newsletter-** Members to consider re-instigation of Arlesey Town Council newsletter.

**25/047.11   Training and Development Policy** -Members to review Training & Development policy.     (attached)

**25/048     PUBLIC LANDS & HIGHWAYS MATTERS**

**25/048.1   ROSPA report** – Members to receive a summary of issues highlighted during RoSPA inspection 2025.  
(attached)

**25/048.2   MUGA availability over the summer-** Members to consider the open access to the MUGA courts during the summer months.

**25/049     PUBLIC RELATIONS MATTERS-** No matters requiring discussion.

**25/050     PERSONNEL MATTERS** – No matters requiring discussion.

**25/051     PUBLIC PARTICIPATION ON ITEMS ARISING FROM THIS EVENING'S MEETING**

**25/052    EXEMPT BUSINESS**

To resolve to exclude members of the public and press from the meeting under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 by reason of the confidential nature of the business on the grounds that this business relates.

**Agenda item 25/053 - this business relates to the business or financial affairs of the council (Item 4: Annex B – Descriptions of Exempt Business/DCLG Open & Accountable Local Government).**

**25/053    Staff Absence-** Members to note staff absence.

**Date of next meeting: Town Council 16<sup>th</sup> September 2025.**

**-End of Agenda-**