



Scan for Agenda
Attachments

15th May 2025

To: Members of the Council

A Meeting of ARLESEY TOWN COUNCIL will be held in the Village Hall, Arlesey on Tuesday 20th May 2025 at 7.00pm.

All members: - Cllrs Arkle, Burrows, Hamilton, Hooker, Spoor, Stevenson and Page are hereby summoned to attend for the purpose of considering and resolving the business to be transacted.

Mrs Janet Bailey
Town Clerk

AGENDA

25/001 ELECTION OF MAYOR/CHAIRMAN & DEPUTY MAYOR/VICE CHAIR FOR THE ENSUING YEAR

25/001.1 Nominations for Mayor/Chairman to be considered. Elected member to sign Declaration of Acceptance of Office of Chairman.

25/001.2 Nominations for Deputy Mayor/Vice Chair to be considered.

25/002 APOLOGIES FOR ABSENCE (Local Government Act 1972 Sch12 para40)

25/003 DECLARATIONS OF INTEREST AND DISPENSATIONS (Localism Act 2011 ss 31 & 33)

(Members of the Council are invited to disclose any personal interest or personal and pecuniary interests they may have in any items on the agenda for this meeting in accordance with the Council's Code of Conduct for Members)

25/003.1 To receive declarations of interest from councillors on items on the agenda.

25/003.2 To receive written requests for dispensations for disclosable pecuniary interests.

25/003.3 To grant any requests for dispensation as appropriate. A request for dispensation must be made on an individual basis.

25/003.4 **Register of Interests** – Members reminded to conduct annual review of interests registered with Central Bedfordshire Council and amend if required, sending Clerk a printout of the up-to-date list recorded.

25/004 COMMITTEES FOR ENSUING YEAR AND MEMBERSHIP ELECTION

- i) Members to consider committees required for 2025/26: Personnel; Appeals and whether to reinstate Finance and General Purposes Committee.
- ii) Members to consider en-bloc election of councillors to committee's for 2025/2026.
- iii) Committee Terms of Reference to be adopted. (attached)

25/005 ELECTION OF REPRESENTATIVES ON OUTSIDE BODIES FOR ENSUING YEAR

Members to consider en-bloc election of representation on the following outside bodies:

- Glebe Meadow management x 2
- Etonbury Green Wheel
- Bus User Forum Liaison
- Masterplan Stakeholder Committee
- Liaison Bedfordshire Police
- Emergency Response

25/006 FUTURE MEETINGS FOR 2025/2026

To approve 2025/2026 diary dates for Full Council and Committee Meetings. (attached)

25/007 ANNUAL SUBSCRIPTIONS

To approve the annual subscriptions for 2025/2026.

- i) SLCC Annual Membership £360 previous year was £348.
- ii) BATPC Annual branch membership

(attached)

25/008 CHAIRMAN'S ANNOUNCEMENTS- For Information only– taken as read.

Go to www.centralbedfordshire.gov.uk/news/news.aspx for latest news for Central Bedfordshire

- Your Voice matters on the former Sandye Place Academy site in Sandy.
- Ward Councillor Scheme returns from 30 April to back local projects.
- Silsoe Horticulture Centre hosts heartfelt VE Day celebration
- New woodlands named: Cope Spinney and Bidlake Spring

25/008.1 **Crime Figures** – Members to receive crime figures for April 2025. (attached)

25/009 PUBLIC PARTICIPATION *Standing Orders will be suspended at this point and re-instated before proceeding to the next agenda item* – Public participation up to a maximum of 15 minutes. Members of the public wishing to address the Council should note that they must advise the Council before 12 noon on the day before the meeting both of their wish to participate and their topic. All participants are restricted to a maximum of five minutes. Residents to note: names of speakers may be included in the Formal Minutes and published.

25/010 MINUTES OF PREVIOUS MEETINGS

To consider and approve the minutes of the Town Council meeting held 15th April 2025 as a true record of proceedings. (attached)

25/011 CLERKS REPORT– Members to receive a report from the Clerk on matters ongoing. (attached)

25/012 REPORTS FROM CENTRAL BEDFORDSHIRE COUNCIL REPRESENTATIVES

To receive reports from Ward Councillors

25/013 PLANNING APPLICATIONS & ISSUES

25/013.1 **Planning Applications Refused/Granted** –Members to note decisions on applications as of 5th May 2025 (attached)

25/014 FINANCE REPORTS

25/014.1 **Income and Expenditure April 2025– For Information Only – For Information Only**

To acknowledge receipt of a report of year-to-date Income and Expenditure up to 30th April 2025, compared to 2024/25 budget (month 1). (attached)

25/014.2 **Balance Sheet as of 30th April 2025- For Information Only**

To acknowledge receipt of the Balance Sheet as of 30th April 2024 (month 1). (attached)

25/014.3 **Accounts for Payment**

To acknowledge accounts to be paid May 2025 as presented.

25/015 FINANCE & GENERAL PURPOSES MATTERS

25/015.1 **2025 NALC Model Financial Regulations** – Members to review and adopt NALC Model Financial Regulations updated March 2025.

25/015.2 **2025 NALC Model Standing Orders** – Members to review and adopt updated Standing Orders in line with updated Model Guidelines provided by NALC March 2025.

25/015.3 **Annual Review of Direct Debits and Standing Orders**– In accordance with Financial Regulations, Members to review and approve live direct debit and standing order payments. (attached)

- 25/015.4 **BACS Payments** – In accordance with Financial Regulation 6.9, last reviewed May 2025, members to approve continued use of BACS method of payment for suppliers/employees not paid by Direct Debit, for the year.
- 25/015.5 **Bank Mandate and signatory authorisations** - Members to consider and approve bank mandate and signatories for the coming term – using 3 signature authorisation Clerk and 2 Councillors.
- 25/015.6 **Strategic Plan** – Members to consider Strategic Plan aims, values and objectives report to enable second part of plan creation to begin. *(attached)*
- 25/015.7 **Review of S137 Expenditure under s137 Local Government Act 1972** – Members to review expenditure incurred 2024/2025 and note £11.10 per elector limit 2025/26. *(attached)*
- 25/015.8 **Code of Conduct** – Members to review and adopt Code of Conduct. *(attached)*
- 25/015.9 **Protocol on Member Officer Relations** – Members to review Protocol on Member Officer Relations policy. *(attached)*
- 25/015.10 **Data Protection Impact Assessment (DPIA)** – Members to consider adoption of DPIA in accordance with Internal Auditor recommendation. *(attached)*
- 25/015.11 **Cllr Allowances** – Members to consider Clerk recommendation to continue to not adopt Member allowances for the remainder of this municipal term.

25/016 PUBLIC LANDS & HIGHWAYS MATTERS

- 25/016.1 **Community Garden Terms of Reference** – Members to consider Terms of Reference applicable to the Queen Elizabeth II Community Garden to provide framework and guidance for volunteers. *(attached)*
- 25/016.2 **Assets of Community Value** – Members to consider submitting applications to Central Bedfordshire Council to list the following as Assets of Community Value:
- i) The White Horse public house
 - II) Arlesey WI Hall

25/017 PUBLIC RELATIONS MATTERS- No matters requiring discussion.

25/018 PERSONNEL MATTERS – No matters requiring discussion.

25/019 PUBLIC PARTICIPATION ON ITEMS ARISING FROM THIS EVENING'S MEETING

25/020 EXEMPT BUSINESS

To resolve to exclude members of the public and press from the meeting under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 by reason of the confidential nature of the business on the grounds that this business relates.

Agenda item 24/021 - this business relates to the business or financial affairs of the council (Item 4: Annex B – Descriptions of Exempt Business/DCLG Open & Accountable Local Government).

25/021 Arlesey Methodist Church – Members to consider proposal put forward by Cllr Arkle regarding the church building.

Date of next meeting: Town Council 17th June 2025.

-End of Agenda-