

**Clerks Report on matters ongoing
@ 11th September 2024**

- **CBC Roof repair costs** —Communications have now landed on the CBC desks of: Commercial Estates Manager Peter Cook, Service Director -Assets and Capital Delivery Iain Berry, Head of Assets Management Gavin Coombs and Rachel Pearce. As at 21st August the latest update to be received is “I have chased this afternoon as we have not received Counsel’s advice. I have not received a specific timescale”.
If no further update is received by 21st September, the matter will be brought to the attention of CBC Chief Executive Marcel Coiffait and Cllr Adam Zerny - Leader of Central Bedfordshire Council.
- **Allotment Composting areas**—Quotes received for consideration- ONGOING
- **Defibrillators** – 3rd defibrillator location of streetlamp A14 Hitchin Road identified - to be explored- ONGOING
- **Streetlight adoption** —meeting held with Jack Bowers of CBC. Condition inspection to be carried out between Andy Clark -CBC and Street Lighting contractor to provide quotes for bringing all ATC owned lamps to CBC standard for adoption- ONGOING.
- **Community School Transport** –Google survey conducted. Cllr Pang to expand on findings and report to council September/October.
- **Budget** –Graphics for website to display areas of spending/efficiencies made over past 5 years to be created and publicised on website - ONGOING.
- **Website** – Work started to update Information and is ONGOING with additional staff training being undertaken. Recent staffing situation has delayed progress.
- **Tree survey** – Tree survey quotes to be obtained to inspect trees at cemetery and recreation ground with regular inspection schedule to be created - ONGOING
- **Stotfold Road countryside gate support post** – Communications with CBC reinstated via Michelle Flynn. Proof of CBC ownership forwarded to CBC 11th September 2024 and urgent repair requested due to Health and Safety concerns -ONGOING
- **Repair Café** – Meeting to be arranged with Share Ampthill, Cllr Hooker progressing project - ONGOING
- **Cemetery Grounds Maintenance** – Following recent inspection by the Clerk a project proposal will be compiled to address issues identified for consideration in 2025/26 budget setting. – ONGOING
- **Bench and aesthetic improvement project** – UKSPF funding application submitted. Responses expected 23rd September- ONGOING
- **Community Garden Project** – Proposal for creating a community garden ready for presentation to council for consideration following support received from residents.
- **Staff Appraisals and staffing review** – Appraisals set for 26th September. Staffing review to be conducted prior to budget setting 2025/26 – ONGOING
- **VE Day 2025 80th Anniversary Commemoration** – Ideas sought for a commemoration of the 80th Anniversary of VE Day - ONGOING