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7th September 2023

To: Members of the Council

A meeting of the FINANCE & GENERAL PURPOSES COMMITTEE of Arlesey Town Council to be held in Arlesey Village Hall, on Tuesday 12th September 2023 at 7.00pm.

All members: - Cllrs Hamilton, Arkle, Stevenson, Spoor and Page were summoned to attend for the purpose of considering and resolving the business to be transacted.

Mrs. Janet Bailey
Town Clerk

COMMITTEE AGENDA

23-4/001 ELECTION OF CHAIRMAN & VICE CHAIRMAN FOR THE ENSUING YEAR

001.1 Nominations for Chairman of Finance & General Purposes Committee, followed by election.

001.2 Nominations for Vice-Chair of Finance & General Purposes Committee, followed by election.

23-4/002 Apologies for Absence – Local Government Act 1972 sch12 para 40

23-4/003 Declarations of Interest and Dispensations Localism Act 2011 s30(1)

(Members of the Council are invited to disclose any personal interest or personal and pecuniary interests they may have in any items on the agenda for this meeting in accordance with the Council's Code of Conduct for Members)

003.1 To receive declarations of interest from councillors on items on the agenda.

003.2 To receive written requests for dispensations for disclosable pecuniary interests. *Localism Act 2011 s31*

003.3 To grant any requests for dispensation as appropriate. A request for dispensation must be made on an individual basis. *Localism Act 2011 s33*

23-4/004 Public Participation- Standing Orders will be suspended at this point and re-instated before proceeding to the next agenda item - Public Participation up to a maximum of 15 minutes. Members of the public wishing to address the Council should note that they must advise the Council before 12 noon the day before the meeting both of their wish to participate and their topic. All participants are restricted to a maximum of three minutes. *Public Bodies (Admission to Meetings) Act 1960 s1*

23-4/005 Minutes of Meeting held 7th March 2023 LGA 1972 sch.12 para 41(1) and (2)

To consider and approve the draft minutes of the Finance & General Purposes Committee meeting held on 7th March 2023.

23-4/006 Minutes of the meeting held 4th July 2023 LGA 1972 sch.12 para 41(1) and (2)

To consider and approve the draft minutes of the Finance & General Purposes Committee meeting held on 4th July 2023.

23-4/007 Planning Applications

007.1 CB/23/02685/OUT: Land Adjacent to 197 Hitchin Road, Arlesey, SG15 6SE

Outline Application: Outline planning application with all matters reserved other than siting and means of access for the erection of two dwellings.

Replaces application: CB/23/02409/FULL, which was invalidated.

Response by 19th September 2023

007.2 Proposed creation of Arlesey Bridleway No. 14 and Stotfold Bridleway No.33

Members to consider proposal from Central Bedfordshire Council to create new bridleways linking Arlesey and Stotfold. The route also forms part of the Etonbury Greenwheel Scheme.

Response by 20th September 2023

(attached)

007.3 CB/23/02697/FULL: The Vicars Inn, 68 Church Lane, Arlesey, SG15 6UX.

Proposal: Change of use from suis generis public house to class E restaurant and erection of extraction flue.

Response by 5th October 2023

23-4/008 Balance Sheet as of August 2023- For Information Only – To review Interim Balance Sheet as at August (Month 5).

23-4/009 Detailed Income and Expenditure year to date – Members to receive and review information as at 31st August 2023. (attached)

23-4/010 Ear Marked Reserves Review – Members to review ear marked reserves as at 31st August 2023. (attached)

23-4/011 Annual Budget Entry- Members to approve accurate data entry of budget detail 2023-24 .

23-4/012 Asset Rental- Members to consider fee proposal for hiring Town Council owned tables and chairs. (attached)

23-4/013 Staff Welfare-Members to consider proposal for eye tests for DSE (Display Screen Equipment) operators. In line with the Health And Safety (DSE) Regulations 1992.

[Working safely with display screen equipment: Overview - HSE](#)

23-4/014 Central Bedfordshire Council Roof Issue- Members to consider further correspondence to bring this matter to a close.

23-4/015 Additional Defib Facility on High Street- Members to consider quotations received and applications for funding to install and supply a defib to the external wall of Arlesey Pharmacy and use of EMR. (attached)

23-4/016 Christmas Lights Display 2023 -Members to consider quotations received to expand the annual Christmas lighting display.

23-4/017 Office and Resource Centre Christmas Closure Dates – Members to note proposed closure dates for Town Council Office and Resource Centre over the Christmas period as closing 12 noon Friday 22nd December 2023 and re-opening Tuesday 2nd January 2024.

23-4/018 Bank Reconciliations – Members to receive current bank balances and note bank reconciliations to date have been undertaken monthly by RFO and verified by Cllr Spoor with no concerns/errors raised.

23-4/019 Participation on Items Arising from this Meeting- *Standing Orders will be suspended at this point and re-instated before proceeding to the next agenda item.* Residents to note: names of speakers may be included in the Formal Minutes and published. Public Bodies (Admission to Meetings) Act 1960 s1

Date of next meeting: Tuesday 5th December 2023