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attachments

16th February 2023

To: Members of the Council

A Meeting of ARLESEY TOWN COUNCIL will be held in the Village Hall, Arlesey on Tuesday 21st February 2023 at 7.00pm.

All members: - Cllrs Hamilton, Dalgarno, Arkle, Stevenson, Spoor, Pang, Brown, Hooker, Delaney, Wenham and Shelvey are hereby summoned to attend for the purpose of considering and resolving the business to be transacted.

Mrs Janet Bailey
Town Clerk

AGENDA

22/119 APOLOGIES FOR ABSENCE (*Local Government Act 1972 Sch12 para40*)

22/120 DECLARATIONS OF INTEREST AND DISPENSATIONS (*Localism Act 2011 ss 31 & 33*)

(Members of the Council are invited to disclose any personal interest or personal and pecuniary interests they may have in any items on the agenda for this meeting in accordance with the Council's Code of Conduct for Members)

22/120.1 To receive declarations of interest from councillors on items on the agenda.

22/120.2 To receive written requests for dispensations for disclosable pecuniary interests.

22/120.3 To grant any requests for dispensation as appropriate. A request for dispensation must be made on an individual basis.

22/121 CHAIRMAN'S ANNOUNCEMENTS- *For Information only- taken as read.*

- Design Guide SPD www.centralbedfordshire.gov.uk/consultations
- Housing Policy Technical Guidance Supplementary Planning Document. www.centralbedfordshire.gov.uk/consultations Consultation deadlines 1st March 2023
- 2 journeys and new bus passenger charter.
- Council launches new grant scheme to help voluntary sector.
- We are fixing potholes across Central Bedfordshire.
- Nominate someone for an honour or award at -GOV.UK(www.gov.uk)

(attached)

22/121.1 Go to www.centralbedfordshire.gov.uk/news/news.aspx for latest news for Central Bedfordshire.

22/121.2 **Police and Crime** - Members to receive crime figures for January 2023

(attached)

22/121.3 **Larksfield and Arlesey Medical Practice P.P.G. meeting update-** Members to receive report from chair of P.P.G

22/121.4 **EV Charging points-** CBCs Senior Sustainable Transport Officer Tom Price to address Council.

- 22/122 **PUBLIC PARTICIPATION** *Standing Orders will be suspended at this point and re-instated before proceeding to the next agenda item* - Public Participation up to a maximum of 15 minutes. Members of the public wishing to address the Council should note that they must advise the Council before 12 noon the day before the meeting both of their wish to participate and their topic. All participants are restricted to a maximum of three minutes. Residents to note: names of speakers may be included in the Formal Minutes and published.
- 22/123 **MINUTES OF PREVIOUS MEETINGS**
To consider and approve the minutes of the Town Council meeting held 17th January 2023 as a true record of proceedings. (attached)
- 22/124 **CLERKS REPORT** – Members to receive a report from the Clerk on matters ongoing.
- 22/125 **REPORTS FROM CENTRAL BEDFORDSHIRE COUNCIL REPRESENTATIVES**
To receive reports from Ward Cllrs
- 22/126 **PLANNING APPLICATIONS & ISSUES**
- 22/126.1 **CB/22/04720/FULL: Phases 3 & 4 Land of rear of 175 -229 High Street, Arlesey**
Proposal: Erection of 147 dwellings, access, parking, amenity space, drainage basin and other associated works, including provision of section of Arlesey Relief Road.
Comments by: 22nd February 2023 (extension granted). [Central Bedfordshire Council Planning Pages](#)
- 22/126.2 **Planning Applications Refused/Granted** –Members to note decisions on applications as of 16th February 2023 (attached)
- 22/127 **FINANCE REPORTS**
- 22/127.1 **Income and Expenditure –January 2023 – For Information Only**
To acknowledge receipt of a report of year-to-date Income and Expenditure up to 31st January 2023, compared to 2021/22 budget (month 10). (attached)
- 22/127.2 **Balance Sheet as of 31st January 2023- For Information Only**
To acknowledge receipt of the Balance Sheet as of 31st January 2022 (month 10). (attached)
- 22/127.3 **Accounts for Payment**
To acknowledge accounts to be paid February 2023 as presented.
- 22/128 **FINANCE & GENERAL PURPOSES MATTERS**
- 22/128.1 **HMRC VAT re-categorisation-** Members to note re-categorisation of VAT on sports facilities as now considered a non-business activity.
- 22/128.2 **S137 Expenditure Limit 2023-24** -Members to note increase in appropriate sum to £9.93 increasing from £8.82 2022/2023 for Parish Council purposes of section 137 (4) (a)Local Government Act 1972 for 2023-2024 as confirmed by The Department of Levelling Up, Housing and Communities (DLUHC)
- 22/128.3 **Review of Investment Policy** - Members to review and approve policy.
- 22/128.4 **End of Year Review of Effectiveness of Systems of Internal Control 2022/23-** Members to conduct end of year review of effectiveness of systems of internal control.
- 22/128.5 **Annual Review of Risk 2022/23** – Members to undertake annual review of risk register detailing most significant risks to Arlesey Town Council.
- 22/128.6 **Audit Terms of Reference** – Members to review Audit Terms of Reference.
- 22/128.7 **Effectiveness of Internal Audit** – Members to review Effectiveness of Internal Audit document. (attached)
- 22/128.8 **General Privacy Notice** – Members to review General Privacy Notice. (attached)

22/128.9 **Glebe Meadows funding 2023/2024** – Members to consider 2023/2024 funding request for the increased sum of £796.43 compared to £716.43 for 2022/2023. (attached)

22/128.10 **BRCC Funding**- Members to consider BRCC funding application.

22/129 **PUBLIC LANDS & HIGHWAYS MATTERS**

22/129.1 **Arlesey Scouts recreation ground request**- Members to consider from Arlesey scouts to host summer fete.

22/129.2 **Arlesey Relief Road Update**- Members to receive update.

22/130 **PUBLIC RELATIONS MATTERS**

22/130.1 **Annual Town Meeting**- Members to note date of Annual Town Meeting date.

22/131 **PERSONNEL MATTERS**- No matters arising.

22/132 **PUBLIC PARTICIPATION ON ITEMS ARISING FROM THIS EVENING'S MEETING**

22/133 **EXEMPT BUSINESS**

To resolve to exclude members of the public and press from the meeting under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 by reason of the confidential nature of the business on the grounds that this business relates.

Agenda item 22/134 - this business relates to this business relates to labour relations issues. (Item 4: Annex B – Descriptions of Exempt Business/DCLG Open & Accountable Local Government).

22/134 **Employee absence update** – Members to receive information from the Clerk regarding absence.

-End of Agenda-