



Town Council Office: Arlesey Community Centre, High Street, Beds SG15 6SN
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1st December 2022

To: Members of the Council

A meeting of the FINANCE & GENERAL PURPOSES COMMITTEE of Arlesey Town Council will be held in Arlesey Village Hall, on Tuesday 6th December 2022 at 7.00pm.

The following committee members are hereby summoned to attend: Cllrs Hamilton, Dalgarno, Wenham, Shelvey, Arkle, Pang, Spoor, Stevenson, Hooker and Brown.

Mrs Janet Bailey
Town Clerk

AGENDA

22-3/014 Apologies for Absence

22-3/015 Declarations of Interest and Dispensations

(Members of the Council are invited to disclose any personal interest or personal and pecuniary interests they may have in any items on the agenda for this meeting in accordance with the Council's Code of Conduct for Members)

- 015.1 To receive declarations of interest from councillors on items on the agenda.
- 015.2 To receive written requests for dispensations for disclosable pecuniary interests.
- 015.3 To grant any requests for dispensation as appropriate. A request for dispensation must be made on an individual basis.

22-3/016 Public Participation- Standing Orders will be suspended at this point and re-instated before proceeding to the next agenda item - Public Participation up to a maximum of 15 minutes. Members of the public wishing to address the Council should note that they must advise the Council before 12 noon the day before the meeting both of their wish to participate and their topic. All participants are restricted to a maximum of three minutes.

22-3/017 Minutes of Meeting held 7th June 2022

To consider and approve the minutes of the Finance & General Purposes Committee meeting held on 7th June 2022. *(attached)*

22-3/018 Planning Applications- None received

22-3/019 Balance Sheet as of 30th November 2022- For Information Only – To review Interim Balance Sheet as of 30th November 2022 (month 8). *(attached)*

- 22-3/020 Finance Review year to date** – Members to receive and review interim income and expenditure information as of 30th November 2022. *(attached)*
- 21-3/021 Ear Marked Reserves Review** – Members to review interim ear marked reserves as of 30th November 2022. *(attached)*
- 22-3/022 Committee Agendas** – Members to consider renewal of acceptance of electronic distribution for committee agendas.
- 22-3/023 Etonbury Green Wheel** – Members to receive update from Cllr Stevenson following recent meeting attendance.
- 22-3/024 Draft Budget 2023/2024** –
- i) Fee Review** – Members to review fees charged for council services/use of facilities to be reflected in draft budget. *(attached)*
 - ii) St Peters Grass cutting financial assistance** – Members to consider and approve continuation of St Peters grass cutting for 2023/2024 as part of budget setting.
 - iii) Draft Budget v1 04/1/1/22** - Members to discuss and consider information contained in draft budget. v1 using data as at end Month 7 (interim figures)
- 22-3/025 RoSPA Report Repairs** – Members to receive quarterly update on repairs carried out in response to RoSPA report 2022. *(attached)*
- 22-3/026 2022/23 Year End Closedown** – Members to consider quotations for third party closedown of 2022/23 accounts. *(attached)*
- 22-3/027 St Johns Road Play area safety surfacing** – Members to consider quotations sought following risk highlighted in RoSPA and quarterly contractor inspections. *(attached)*
- 22-3/028 Flag-Pole repairs** – Members to note repairs commissioned to flagpole under delegated authority, by installer ensuring full health and safety compliance and insurance liability, at a cost of £387.20 + VAT. Funding to be provided from EMR Community Projects.
- 22-3/029 CCTV Budget overspend** – Members to note overspend of CCTV budget due to emergency repairs required following broken DVR and hard disk drives.
- 22-3/030 Return of Resource Centre photocopier**- Members to note correspondence and costings received from Utax regarding return of photocopier following termination of lease. *(attached)*
- 22-3/031 Pensions Triennial Valuation** – Members to approve employer contribution rates calculated for the coming 3 years. *(attached)*
- 22-3/032 Public Participation on Items Arising from this Meeting**- *Standing Orders will be suspended at this point and re-instated before proceeding to the next agenda item.*

-End of Agenda-
