

13th October 2021

To: Members of the Council

A Meeting of ARLESEY TOWN COUNCIL will be held in the Village Hall, Arlesey on Tuesday 19th October 2021 at 7.00pm.

All Members of the Town Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted.

Mrs Janet Bailey
Town Clerk

AGENDA

21/066 APOLOGIES FOR ABSENCE

21/067 DECLARATIONS OF INTEREST AND DISPENSATIONS

(Members of the Council are invited to disclose any personal interest or personal and pecuniary interests they may have in any items on the agenda for this meeting in accordance with the Council's Code of Conduct for Members)

- 21/067.1 To receive declarations of interest from councillors on items on the agenda.
- 21/067.2 To receive written requests for dispensations for disclosable pecuniary interests.
- 21/067.3 To grant any requests for dispensation as appropriate. A request for dispensation must be made on an individual basis.

21/068 CHAIRMAN'S ANNOUNCEMENTS- For Information only – *taken as read*. Go to www.centralbedfordshire.gov.uk/news/news.aspx for latest news for Central Bedfordshire.

- 21/068.1 All Coronavirus updates
 - Speaking at Development Management meetings
 - Apartments available at exciting new developments for over 55s
 - Housing Minister pays visit to Central Beds. Park home residents
 - National survey seeks local views from unpaid carers on social care services

21/068.2 Police and Crime

- (i) Crime figures - Members to receive crime figures September 2021. *(attached)*
- (ii) Crime Commissioner newsletter--Members to receive August, September, October 2021 Newsletters. *(attached)*

- 21/069 PUBLIC PARTICIPATION *Standing Orders will be suspended at this point and re-instated before proceeding to the next agenda item*** - Public Participation up to a maximum of 15 minutes. Members of the public wishing to address the Council should note that they must advise the Council before 12 noon the day before the meeting both of their wish to participate and their topic. All participants are restricted to a maximum of three minutes. Residents to note: names of speakers may be included in the Formal Minutes and published.
- 21/070 MINUTES OF PREVIOUS MEETINGS**
To consider and approve the minutes of meeting of the Extra-Ordinary meeting of the Town Council held 28th September 2021 as a true record of proceedings.
(attached)
- 21/071 CLERK'S REPORT** – Members to receive report from the Clerk on matters ongoing. (attached)
- 21/072 REPORTS FROM CENTRAL BEDFORDSHIRE COUNCIL REPRESENTATIVES**
To receive reports from Ward Cllrs.
- 21/073 PLANNING APPLICATIONS & ISSUES**
- 21/073.1 **CB/21/04159/FULL: 14 Weavers Orchard, Arlesey, SG15 6PD**
Proposal: Demolition of double garage and erection of 2 storey rear extension with single storey connecting extension
Respond by: 20th October 2021
[Central Bedfordshire Council Planning](#)
- 21/073.2 **CB/21/03716/FULL: 74 Church Lane, Arlesey, SG15 6UX**
Proposal: Change hipped roof on commercial use gym, to flat roof sloping right to left, side walls to be raised and matching timbers used, D'd roller garage door to be fitted.
Respond by: 20th October 2021
[Central Bedfordshire Council Planning](#)
- 21/073.3 **CB/21/04303/FULL: Land adjacent to 1 Bates Avenue, Arlesey, SG15 6RA**
Proposal: Erection of one net-zero carbon residential dwelling, relocation of visitor parking and alterations to play area and open space approved under application CB/18/00399/RM.
Respond by: 28th October 2021
[Central Bedfordshire Council Planning](#)
- 21/073.4 **CB/21/04263/ADV: The White Horse, 243 High Street, Arlesey, SG15 6TA**
Proposal: Relocating existing post mounted sign, install 9x replacement floodlighting and 1x fascia sign with individual Green King letters and crown.
Respond by: 28th October 2021
[Central Bedfordshire Council Planning](#)
- 21/073.5 **Planning Applications Refused/Granted** – Members to note decisions on applications as of 13th October 2021. (attached)
- 21/073.6 **Appeal Reference: APP/P0240/W/21/3275720**
Appellants Name: J S Bloor(Northampton) Limited
Location: 137 and 139 High Street and land to west of High Street, Arlesey.
Development: Demolition of 137 and 139 High Street and the erection of 115 dwellings(Use class C3) new vehicular and pedestrian access off High Street, public open space, sustainable drainage systems and ancillary infrastructure.
Application reference: CB/20/0278/FULL

Public Inquiry: Arlesey Village Hall from 1st – 5th November 2021- See attachment for details
- 21/073.7 **CB/21/02756/REG3**
Location: Land East of Goodwin Drive, High Street, Arlesey
Proposal: A new signalised junction to replace approved but as yet unbuilt junction.

The above application is scheduled for the next DMC meeting to be held on 20th October 2021

21/074 FINANCE REPORTS

- 21/074.1 **Income and Expenditure – September 2021 – For Information Only**
To acknowledge receipt of a report of year-to-date Income and Expenditure up to 30th September 2021, compared to 2021/22 budget (month 6). *(attached)*
- 21/074.2 **Balance Sheet as of 30th September 2021- For Information Only**
To acknowledge receipt of the Balance Sheet as of 30th September 2021 (month 6). *(attached)*
- 21/074.3 **Accounts for Payment -** To approve accounts to be paid October 2021 as emailed to members prior to meeting.

21/075 FINANCE & GENERAL PURPOSES MATTERS

- 21/075.1 **Interim Internal Audit** – Members to note interim internal audit scheduled for 29th November 2021
- 21/075.2 **S137 Applications** – Members to consider applications received to date. *(attached)*
- 21/075.3 **2021/22 Precept Receipt of Final Instalment** – Members to acknowledge receipt of the 2nd instalment of the Council's precept from Central Bedfordshire Council in the sum of £125,554.00
(attached)
- 21/075.4 **Replacement CCTV cameras** – Members to consider purchase and installation of 2x replacement cameras for faulty equipment. *(attached)*
- 21/075.5 **Review of Effectiveness of Internal Controls** – Members to consider mid-year review of Effectiveness of Internal Controls. *(attached)*
- 21/075.6 **BATPC Annual Report & Accounts** – Members to receive Annual report and accounts from Bedfordshire Association of Town & Parish Councils. *(attached)*
- 21/075.7 **Unmetered Streetlight Electricity Contract** – Members to consider recommendation for utility supply following attempted continuation of contract.
- 21/075.8 **Unity Trust amended charges** – Members to receive details of amended bank charges. *(attached)*
- 21/075.9 **Policy Review Schedule** – Members to consider review schedule for existing policies.

21/076 PUBLIC LANDS & HIGHWAYS MATTERS

- 21/076.1 **Allotments** - Members to consider:
- (i) Delegation of Councillor representative to be allotment liaison and conduct Allotment Holder meetings to address current issues and reaffirm positive communications between parties.
 - (ii) Revised tenancy agreement amended to bring in line with current policies and pricing. *(attached)*
- 21/076.2 **War Memorial additional protection update** – Members to receive communication from war memorial trust.
- 21/076.3 **Memorial Plaque** - Members to consider resident request for permitting a memorial plaque to be sited within Community Centre. *(attached)*
- 21/076.4 **Community Centre car parking** – Members to consider Cllr Arkle's concerns regarding car parking.

- 21/076.5 **Surface repairs following utility installation** – Members to consider standard of re-surfacing work carried out resultant to standard following utility installation at land to rear 128 High Street. *(attached)*
- 21/076.6 **London Row Resident Car Parking** – Members to consider correspondence received from London Row resident regarding pavement parking and CBC correspondence received. *(attached)*
- 21/076.7 **Grass surface repairs** – Members to consider quotations to repair damaged surfaces in locations identified in RoSPA report 2021.
- 21/076.8 **Central Bedfordshire Council**- Members to consider Highways Consultation regarding disabled parking bays in Carters Way, The Granary and Station Road (Cherry Tree Close). Comments extension granted until 20th October 2021 *(attached)*

21/077 PUBLIC RELATIONS MATTERS

- 21/077.1 **Queens Platinum Jubilee** - Members to consider communication received from Arlesey Community Events Group. *(attached)*
- 21/077.2 **Archive Historical Video**– Members to consider request from Cllr Spoor.
- 21/077.3 **Arlesey Builds Back Better** – Members to consider proposal and draft costings for proposed phase 1 of Arlesey Builds Back Better and application for tree funding under CBC scheme.
- 21/077.4 **Archive Group collection** – Members to consider request for storage and proposal for possible location. *(attached)*

21/078 PERSONNEL MATTERS

- 21/078.1 **Staff Appraisals** – Members to note Clerk attendance of appraisal training course and appraisals scheduled to take place in November 2021. Councillor delegation required to conduct Clerk appraisal.

21/079 PUBLIC PARTICIPATION ON ITEMS ARISING FROM THIS EVENING'S MEETING

21/080 EXEMPT BUSINESS

To resolve to exclude members of the public and press from the meeting under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 by reason of the confidential nature of the business on the grounds that that this business relates:

Agenda item 21/081 - this business relates to the business or financial affairs of the council.
Agenda item 21/082- this business relates to labour relations issues.

- 21/081 **Cemetery Issue** – Members to receive information from ICCM regarding return of Grant of Exclusive Rights fee.
- 21/082 **Variation of Contract** – Members to consider Clerk proposal for variation of contract.