



Town Council Office: Arlesey Community Centre, High Street, Arlesey, Beds SG15 6SN
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2nd September 2021

To: Members of the Council

A meeting of the FINANCE & GENERAL PURPOSES COMMITTEE of Arlesey Town Council will be held in Arlesey Village Hall, on Tuesday 7th September 2021 at 7.00pm.

The following committee members are hereby summoned to attend: Cllrs Wenham, Dalgarno, Shelvey, Arkle, Hamilton, Pang, and Spoor.

Mrs Janet Bailey
Town Clerk

AGENDA

21-2/018 Apologies for Absence

21-2/019 Declarations of Interest and Dispensations

(Members of the Council are invited to disclose any personal interest or personal and pecuniary interests they may have in any items on the agenda for this meeting in accordance with the Council's Code of Conduct for Members)

- 19.001 To receive declarations of interest from councillors on items on the agenda.
- 19.002 To receive written requests for dispensations for disclosable pecuniary interests.
- 19.003 To grant any requests for dispensation as appropriate. A request for dispensation must be made on an individual basis.

21-2/020 Public Participation- Standing Orders will be suspended at this point and re-instated before proceeding to the next agenda item - Public participation up to a maximum of 15 minutes. Members of the public wishing to address the Council should note that they must advise the Council before 12 noon the day before the meeting both of their wish to participate and their topic. All participants are restricted to a maximum of three minutes.

21-2/021 Minutes of the Previous Meeting

To consider and approve the minutes of the Finance & General Purposes Committee meeting held on 1st June 2021. (attached)

21-2/022 Planning Applications – Right to be notified of planning applications – Town & County Planning Act 1990

21-2/022.1 CB/21/02816/FULL: Land at Green End Farm

Proposal: Demolition of existing out building and erection of a single dwelling and associated car port.

Respond by: 21st September 2021

21-2/022.2 **CB/21/03516/FULL: 6 Chase Close, Arlesey, SG15 6UT**

Proposal: First floor extension

Respond by: 16th September 2021

- 21-2/023 Balance Sheet as at 31st July 2021- For Information Only** – To review Interim Balance Sheet as at 31st July 2021 (month 4). *(attached)*
- 21-2/024 Detailed Income and Expenditure year to date** – Members to receive and review information as at 31st July 2021. *(attached)*
- 21-2/025 Community Centre Roof Repairs** – Members to consider response received from CBC regarding roof repairs to Community Centre. *(attached)*
- 21-2/026 Christmas Light Display 2021** – Members to consider quotation received for increased lighting display 2021 *(attached)*
- 21-2/027 Ear Marked Reserves Review** – Members to review ear marked reserves as at 31st August 2021. *(attached)*
- 21-2/028 Council Vehicle Insurance Renewal** – Members to acknowledge renewal of fleet insurance policy following research into policies available. Policy renewal fee £529.00.
- 21-2/029 Office Health and Safety at Work Project** – Members to approve purchase of remaining workstation set ups to provide and enable laptop use for Town Clerk and Assistant Clerk, noting new equipment for Admin Assistant purchased under emergency spending powers of Chairman and Clerk combined during recess.
- 21-2/030 Public Participation on Items Arising from this Meeting- *Standing Orders will be suspended at this point and re-instated before proceeding to the next agenda item.***
- 21-2/031 Annual Return and External Audit Certificate: Year Ended 31 March 2021** - Approval of Audited Annual Governance & Accountability Return Year Ended 31st March 2021 and acknowledgement of External Auditor Certificate which raises minor issues for review. *(attached)*
- 21-2/032 Electric Vehicle charge points** – Members to consider expression of interest for CBC charge point plan. *(attached)*
- 21-2/033 Luton Airport NATS consultation** – Members to consider correspondence received from Waresley-cum-Tetworth Parish Council. *(attached)*
- 21-2/034 S137 Policy Review** – Members to review amended Financial Assistance policy.
- 21-2/035 Office and Resource Centre Christmas Closure Dates** – Members to consider closure dates for Christmas period, Town Council Office 12 noon 24th December 2021, re-opening Tuesday 4th January 2022. Resource Centre closing 12 noon 24th December , re-opening Tuesday 4th January 2022.
- 21-2/036 Council Action Plan** – Members to consider an Action Plan for remainder of the municipal year/4year term of office.
- 21-2/037 Bench Woodland Chase** – Members to consider proposal from Cllr Spoor to purchase and site a bench in woodland chase.

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-End of Agenda-