

ARLESEY TOWN COUNCIL APPLICATION FOR FINANCIAL ASSISTANCE 2019/2020

1. Name of Organisation Arlesey Streetwatch
2. Name of Contact Alex Morris
 Address 106 High Street, Arlesey
 Post Code SG15 6SN
 Telephone number 01462 647156
3. How would you describe your organisation? (Please tick all that apply)
 - a. Voluntary Organisation **X**
 - b. Community/Residents Group **X**
 - c. Registered Charity
 - d. Company Limited by Guarantee
 - e. Trust
 - f. Other, please state what **X** Police volunteers
4. What are the aims of the organisation?

Street Watch is a police and community partnership initiative in Bedfordshire. It supports local residents to engage in community civilian street patrols to:

1. To prevent crime by improving security, increasing vigilance, creating and maintaining a caring and cohesive community and reducing opportunities for crime by increasing crime prevention awareness.
2. To assist Bedfordshire Police by promoting effective communication and prompt reporting of activity that gives rise to concern.
3. To increase feelings of safety by providing reassurance and promoting good citizenship in Bedfordshire.
4. Report to the responsible authority overhanging trees and hedging, flytipping, inappropriately parked vehicles etc

5. Does the organisation have a membership **YES (members are volunteers)**

If YES please state

- | | | |
|-----|---------------------------------|-----------------------|
| i) | the current number of members | 8 volunteers |
| ii) | the rate of annual subscription | Not applicable |

If NO, who is the organisation accountable to? **Bedfordshire Police**

6. Please enclose the following documents:
- a. Copy of the Constitution
 - b. Copy of Audited Accounts and Balance Sheet of your last Financial Year
 - c. Either a copy of the last Annual Report to Members or a brief outline of the organisation's activities during the past year (using the space below)

Pre-lockdown March 2020

From October 2018 to date 12 patrols have taken place with 2 people attending each one, 2 patrols with 3 people.

Attendance at every Quarterly Watch meeting at Police HQ in Kempston.

2 recruitment events outside Arlesey Resource Centre

Attendance at Great Denham and Wihmore Streetwatch launches in 2019

Invitation and attendance at Bedfordshire Citizens in Policing Volunteer appreciation evening

Delivery of Streetwatch signs currently going up around Arlesey in high profile areas.

Attendance at the recent joint Arlesey Rail User Group / British Transport Police / Govia engagement bike marking event with Arlesey Streetwatch taking their recently delivered Streetwatch bikes on 17th October.

Some foot and a bike patrols have taken place **since March 2020** when we were allowed. Streetwatch volunteers will be patrolling again when individuals have had at least one vaccination.

Arlesey Streetwatch do not have their own bank account

7. For what purpose(s) are you seeking financial assistance?

Arlesey Streetwatch are seeking financial assistance for the purchase of 10 Streetwatch signs to be put up in prominent places in Arlesey, the signs say "This is a Streetwatch area" and carry the Streetwatch logo.

8. Approximately how many people will benefit from this grant?
All residents of Arlesey.

9. How many of these people are residents of Arlesey **ALL**

10. How will the residents of Arlesey benefit from this grant?

Part of the Streetwatch scheme is to provide a reassuring presence, whilst when patrolling we are visible the signs are a continuing reminder that people are keeping an eye on what is going on in Arlesey, criminal, anti-social behaviour or other.

11. How much assistance are you requesting from Arlesey Town Council? **£67.95**
Price: 10 off Foamex Signs 220 x 300mm @ £5.90 each

Delivery @ £8.95

All prices exclusive of VAT.

12. Does your organisation hold any fundraising activities ? **NO**

13. If YES give an estimate of expected fundraising income for the coming year £.....

I submit this application on behalf of the stated organisation and believe all statements made or enclosed to be true.

Signed.

Date 25th April 2021

Capacity in which signed..Arlesey Streetwatch co-ordinator

(Please note: Any cheques will be made payable in the name of the organisation and sent to the contact as stated overleaf unless otherwise advised)

Please return completed application form enclosing supporting documents to:

Janet Bailey
Town Clerk
Town Council Office
Arlesey Community Centre
High Street
Arlesey
Beds SG15 6SN



Bedfordshire Street Watch

Constitution

Article 1 Name: Bedfordshire Street Watch

Article 2 Purpose:

Street Watch is a police and community partnership initiative in Bedfordshire operating on similar lines to schemes in some other parts of the country. It supports residents engaged in community civilian street patrols:

1. To prevent crime by improving security, increasing vigilance, creating and maintaining a caring and cohesive community and reducing opportunities for crime by increasing crime prevention awareness.
2. To assist Bedfordshire Police by promoting effective communication and prompt reporting of activity that gives rise to concern.
3. To increase feelings of safety by providing reassurance and promoting good citizenship in Bedfordshire.

Article 3 Membership:

Section 1: Eligibility

Street Watch is an inclusive community organisation. It is not based on faith or politics. The following restrictions to joining Street Watch apply:

1. Members must be over 16 years of age and under 75. Personal accident insurance applies to members under 80 years of age. Members over the age of 80 are welcome to continue patrolling as long as they accept the insurance limitation.
2. Members must be either residents or professionals working in their area.
3. All applicants must be police vetted to a volunteer status level.
4. It is recommended that the membership to each scheme is restricted to a maximum of 15 members in order to realize a manageable group size for each Coordinator at local level, and realistic and sustainable insurance costs.
5. Members must have read, and agree to comply with this constitution, operational guidance, code of conduct and risk assessments. These are available to all members on the Street Watch website. Members must also follow the advice given by their Local Policing Team.
6. Members agree to patrol for a minimum of 2 hours per month. Members who are not engaging in a proportional number of patrols may be required to

relinquish their membership to others. Members should also support their local scheme by attending meetings.

Section 2: Selection.

1. Although there is no formal selection process to join Street Watch, members are vetted by Bedfordshire Police. Individuals can contact their Local Policing Team to set up a new scheme.
2. Local scheme Coordinators, Unitary Authority Coordinator/ Borough Coordinators and the Bedfordshire Street Watch County Coordinator are voted by members on a majority vote.

Section 3: Revoking or suspension of membership.

1. Membership status can be revoked if members fail to comply with the constitution, operational guidelines, code of conduct and risk assessments.
2. Membership is automatically revoked if a member's vetting status changes to being unsuitable.
3. The ethos of Street Watch is based on a partnership with Bedfordshire Police. Any issue that may undermine or cause embarrassment to the partnership, then the Street Watch Coordinator at Unitary Authority / Borough level, in consultation with Bedfordshire Police, may revoke or suspend membership with immediate effect. Such examples requiring immediate action may include suspected criminal conduct, inappropriate public or media comment, the expression of inappropriate or offensive personal views and inappropriate public behaviour. This list is not exhaustive but must be based on common sense and reasonable judgment on the suitability of a Street Watch member being entitled to wear the Bedfordshire Police logo.
4. Nothing in the above prevents a local Police Officer of Inspector rank or above from immediately withdrawing the authority of a single member or any local group from wearing or being associated with the force's logo.
5. If a member is suspended, the individual's Coordinator has the authority to decide whether or not to revoke or reinstate the membership in consultation with the County Coordinator.
6. On any dismissal, an appeal can be lodged, and the final decision will be made by the Bedfordshire County Coordinator. This may be in consultation with the Bedfordshire Police Adviser depending on the nature of any alleged conduct.

Section 4: Non-discrimination

1. Street Watch does not discriminate against any person due to race, creed, colour, national origin, gender, age, religion, or disability. Restrictions in age are as a result of necessary operational requirements and safety.

Article 4 Offices:

Section 1: Executive Committee

1. Bedfordshire County Coordinator.
2. Secretary.
3. Treasurer.
4. Bedfordshire Police Street Watch Adviser:
 - Is a member of the Executive Street Watch Committee.
 - Is to advise and support local Police Street Watch Advisers
 - Is to ensure there is police framework to support Street Watch in Bedfordshire.
 - Is to promote Street Watch and engage in consultations with the NPIA, Home Office, ACPO and other police forces.
 - Is to advise on national Street Watch documents and policing strategy.
 - Is appointed for 2 years with the option of extension at the discretion of other members of the Street Watch Executive Committee.
5. Professional advisers, if required, will join by invitation.

The Committee should meet once every 6 months, although one may be called at anytime by the County Coordinator and Police Adviser.

Section 2: Terms of office

1. **Coordinators** of each local scheme are elected by members of that scheme. Coordinators are appointed for initially for 12 months, and are responsible for:
 - a. Chairing local meetings, managing patrols, ensuring that the operating guidance is being adhered to, promoting the scheme locally and managing new membership.
 - b. Managing the budget for their local scheme.
 - c. Reporting to the Unitary Authority / Borough Coordinator. This to include any incidents.
2. **The Unitary Authority / Borough Coordinators** in Bedfordshire are elected by the Coordinators of the local schemes in their area of responsibility. Unitary Authority / Borough Coordinators are appointed for 2 years and are responsible for:
 - a. Supporting local groups, ensuring that the operating guidance is being adhered to, promoting the scheme locally and managing new membership.
 - b. Ensuring that the insurance cover is current.
 - c. Overseeing budgets of local schemes in their area of responsibility.
 - d. Reporting to the County Coordinator. This report will include any incidents.

3. **Bedfordshire County Coordinator** is elected by Unitary Authority / Borough Coordinators. The County Coordinator is appointed for 2 years and is responsible for:

- a. Supporting Unitary Authority / Borough Coordinators, ensuring that the operating guidance is being adhered to, promoting the scheme county wide, liaising with police and overseeing new membership.
- b. Ensuring that membership of each scheme does not exceed the insurance limit and that insurance is current.
- c. Sponsorship.

Section 3: Best practice guidance for the Membership of Central Bedfordshire, Borough, Town and Parish Councillors

It is necessary to show that Street Watch is independent of any political party or local political group. No political gain or advantage is to be received through membership of Street Watch.

Unitary Authority / Borough, Town and Parish Councillors have a statutory requirement to operate under the Crime and Disorder Act 1998. Any support by Councils for Street Watch should be recognized as part of the wider local crime and disorder partnership.

Elected Unitary Authority / Borough, Town or Parish Councillors are very welcome to join Street Watch as members but are not entitled to stand for or hold Coordinator positions unless authorised by the County Coordinator. Councillors may wish to rotate membership with other elected members to provide an equal opportunity to others. As with any member, a locally elected leader may chair a local meeting to stand in temporarily if the appointed chair is absent.

Street Watch will not support Councillors who may stand for, or hold political views that may be considered as offensive against any particular group or does not meet with the interests of Street Watch.

Section 4: Resignations

Resignations should commence with immediate affect. If agreed by the person within the structure one level directly above, a handover period of up to 28 days can be supported. This can be extended under valid circumstances. Once a resignation has been submitted either verbally or in writing, it may only be withdrawn with the authority of the person within the structure at one level above.

Article 5 Finance:

Section 1: Overview

The Treasurer, and County Coordinator will manage funds. Bedfordshire Street Watch holds its own bank account.

Section 2: Source of funding

Street Watch is a non-profit organisation.
Funding can be supported by community organisations, local councils and businesses.

Article 6 Operating Guidance, Code of Conduct and Risk Assessments.

Section 1: Documents

See associated papers 'Risk Assessment' and 'Full Guide'

Section 2: Meetings

At a local level should be held as required.
At Unitary Authority / Borough level should be every 6 months.
Where appropriate notes or minutes should be taken and circulated.

Article 7: Amendments

This constitution may be amended and updated through the Executive Committee. The constitution should be reviewed regularly as Street Watch in Bedfordshire develops. Requests for amendments should be made through Central Bedfordshire or Borough Coordinators to the County Coordinator. Amendments should be passed on a majority vote of the Executive Committee.

Article 8: Ratification

The ratification of the Bedfordshire Constitution and any amendments should be proposed and agreed on a majority basis by the Executive Committee. In the absence of a full committee, during the County development of the scheme, this should be conducted by the Bedfordshire Street Watch Coordinator, and the Bedfordshire Police Adviser.