



Town Council Office: Arlesey Community Centre, High Street, Arlesey, Beds SG15 6SN
Telephone: 01462 733722 Fax: 01462 730860 Email: townclerk@arleseytc.co.uk
www.arleseytc.co.uk

11th February 2021

To: Members of the Council

A Meeting of ARLESEY TOWN COUNCIL will be held remotely via Zoom, on Tuesday 16th February 2021 at 7.00pm.

NOTICE is hereby given that a video/telephone conference 'remote' meeting of ARLESEY TOWN COUNCIL will be held on TUESDAY 16th February 2021 at 7.00PM via 'Zoom' Application <https://zoom.us/j/92116273779> (the code will vary for each meeting). Authority for Town Council meetings being 'remotely conducted' is contained with: PART 2: The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 Members of the Public/Press can join the meeting via the link above and published on our website – please refer to Agenda Item 4 for guidance on public/press participation. Requests to address the Council under Public Participation should be logged by email to: townclerk@arleseytc.co.uk no later than noon Monday 15th February 2021.

All Members of the Town Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted.

Mrs Janet Bailey
Town Clerk

AGENDA

1 APOLOGIES FOR ABSENCE

2 DECLARATIONS OF INTEREST AND DISPENSATIONS

(Members of the Council are invited to disclose any personal interest or personal and pecuniary interests they may have in any items on the agenda for this meeting in accordance with the Council's Code of Conduct for Members)

- 2.1 To receive declarations of interest from councillors on items on the agenda.
- 2.2 To receive written requests for dispensations for disclosable pecuniary interests.
- 2.3 To grant any requests for dispensation as appropriate. A request for dispensation must be made on an individual basis.

3 CHAIRMAN'S ANNOUNCEMENTS

For Information only – taken as read.

Go to www.centralbedfordshire.gov.uk/news/news.aspx for latest news for Central Bedfordshire

CBC Covid-19 Updates -www.centralbedfordshire.gov.uk/info/135/coronavirus including weekly figures.

[https://www.centralbedfordshire.gov.uk/info/38/consultations/197/home to school and travel policies consultations](https://www.centralbedfordshire.gov.uk/info/38/consultations/197/home%20to%20school%20and%20travel%20policies%20consultations)

<https://www.smartsurvey.co.uk/s/Power-Advocacy-Services/>

academy@centralbedfordshire.gov.uk

www.sirtom.org

Help for Rough sleepers- 0300 300 8098 (out of Hours) 0300 300 4370(daytime)

https://www.smartsurvey.co.uk/s/HWCB_dentistry?

Census 2021

Community Safety Partnership announces priorities for the next 3 years

Council recommends budget

Draft new business grant schemes published

www.schoolsforthefuture.co.uk/send

(attached)

- 4 BEDFORDSHIRE POLICE
Members to receive crime figures January 2021. (attached)
- 5 PUBLIC PARTICIPATION
Standing Orders will be suspended at this point and re-instated before proceeding to the next agenda item - Public Participation up to a maximum of 15 minutes. Members of the public wishing to address the Council should note that they must advise the Council before 12 noon the day before the meeting both of their wish to participate and their topic. All participants are restricted to a maximum of three minutes. Residents to note: names of speakers may be included in the Formal Minutes and published.
- 6 MINUTES OF PREVIOUS MEETING
To consider and approve the minutes of the Town Council meeting held on 19th January 2021 as a true record of proceedings. (attached)
- 7 REPORTS FROM CENTRAL BEDFORDSHIRE COUNCIL REPRESENTATIVES
To receive reports from Ward Councillors.
- 8 PLANNING APPLICATIONS & ISSUES
go to <http://plantech.centralbedfordshire.gov.uk/> for full information.
- 8.1 **CB/21/00121/FULL: Hollow Tree Farm, 210 Hitchin Road, Arlesey, SG15 6SE**
Proposal: Proposed single store extension to lounge.
Response by: 12th February 2021
- 8.2 **CB/21/00227/FULL: land to the West of Hitchin Road, Arlesey, SG15 6RT**
Proposal: Surfacing of the site of 0.75 Ha. Installation of conducting media. Erection of 5m fence to yard B. Formation of access to the highway. Siting of two containers and installation of cement silo. Provision of surface drainage & attenuation tanks.
Response by: 23rd February 2021
- 8.3 **CB/21/00370/FULL: 44 Stotfold Road Arlesey, SG15 6XT**
Proposal: Replacement of conservatory for a single storey rear extension.
Respond by: 9th March 2021
- 8.4 **Planning Applications Refused/Granted** – Members to note decisions on applications as of **11th February 2021** emailed to members and uploaded to website. (attached)
- 8.5 **Local Plan Inspection Update** – Members to receive an update from CBC. (attached)
- 9 FINANCE REPORTS
- 9.1 **Income and Expenditure January 2021– For Information Only**
To acknowledge receipt of a report of year-to-date Income and Expenditure up to 31st January 2021 compared to 2020/21 budget (month 10). (attached)
- 9.2 **Balance Sheet as at 31st January 2021- For Information Only** - To acknowledge receipt of the Balance Sheet as at 31st January 2021 (month 10). (attached)
- 9.3 **Accounts for Payment** -To approve accounts to be paid February 2021 as emailed to Cllrs.
- 10 FINANCE & GENERAL PURPOSES MATTERS
- 10.1 **Finance for Councillors training course** – Members to consider attendance of BATPC training to develop understanding of duties regarding Council finances. - £30 per delegate course 10th June.
- 10.2 **Review of Investment Policy** - Members to review and approve policy. (attached)
- 10.3 **Community Safety Plan** – Members to consider areas of concern to be raised (attached)
- 10.4 **Covid Snake preservation** – Members to be advised of change to plan needed as result of advice received.

- 10.5 **Annual Review of Effectiveness of Systems of Internal Control 2020/21.** Members to conduct annual review effectiveness of systems of internal control. (attached)
- 10.6 **Annual Review of Risk 2020/21** – Members to undertake annual review of risk register detailing most significant risks to Arlesey Town Council. (attached)
- 10.7 **Audit Terms of Reference** – Members to review. (attached)
- 10.8 **Transfers from/to Ear Marked Reserves** – Members to note and approve transfers carried out in accordance with resolution to approve budget 2021/22, as indicated on Ear Marked Reserves Forecast and Review provided during budget setting process.
- 11 PUBLIC LANDS & HIGHWAYS MATTERS**
- 11.1 **CBC Recharging for Roof Repairs** – Members to consider response prior to an invoice being received. (attached)
- 11.2 **CBC Tree Planting Fund**– Members to note delay in project proposal due to business interruption resultant to National Lockdown/Covid-19
- 12 PUBLIC RELATIONS MATTERS**
No matters requiring discussion.
- 13 PERSONNEL MATTERS**
To be discussed under Exempt Items.
- 14 PUBLIC PARTICIPATION ON ITEMS ARISING FROM THIS EVENING’S MEETING**
Standing Orders will be suspended at this point and re-instated before proceeding to the next agenda item. Residents to note names of speakers may be included in the Formal Minutes and published.
- 15 EXEMPT BUSINESS**
To resolve to exclude members of the public and press from the meeting under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 by reason of the confidential nature of the business on the grounds that that this business relates:

Agenda Item 16– this business relates to labour relations issues
(Item 4: Annex B – Descriptions of Exempt Business/DCLG Open & Accountable Local Government).

MEMBERS OF PUBLIC/PRESS WILL BE ASKED TO LEAVE THE ZOOM MEETING
- 16 **Recruitment**** – Members to note completion of candidate interviews, recruitment panel recommendation and agree terms and conditions of employment.

-End of Agenda-