

Person Specification – Grounds Maintenance /Handy Person

	Desirable Criteria	Essential Criteria
1. Qualifications	Maintenance Operations Construction Skills Awards NVQ Level 2 (or equivalent)	Full Clean Driving Licence English & Maths CSE-GCSE (or equivalent)
2. Relevant Experience	Similar role within local authority or relevant commercial/non-profit organisation. Property inspections. Dealing with bereaved or other sensitive situations.	Employed/self-employed in Grounds Maintenance/ Handy Person role: • Gardening/landscaping • Property Maintenance • Cleaning Team worker. Lone Working outdoors. Health & Safety compliance.
3. Skills & Abilities	Risk assessment completion. Construction, electrical and plumbing skills.	Able to undertake manual work. Good level of general property maintenance and horticultural skills. Able comprehend instructions and information and complete work sheets/reports. Able to prioritise and manage own workload and work unsupervised. Good verbal communicator. Time management.
4. Behaviours		Positive disposition. Proactive approach to work. Problem solving and decision making. Commitment to the Council and its aims and functions. Focus on efficiency.